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WR 227

Analytical Report Reflection

There were two main Core Learning Outcomes that I worked on while completing the analytical report assignment: thinking critically, and communicating effectively. During the research process, when I collected information and sources, I used critical thinking. I needed to evaluate the information that I found and decide what to include in the report, and what a student audience would look for when choosing a presentation software. I also needed to evaluate the sources themselves to make sure that they were reliable and unbiased in order to create an accurate conclusion on what the superior software was.

While putting together and reviewing the report, it was important to communicate effectively. In the very first steps of creating our report, we had to talk over the types of criteria that we wanted to address, and build the platform for our entire report. Without effective communication, or report would have been doomed from the start. Fortunately, I had a very wonderful group, and we stayed in constant communication with one another through the app Slack, where we could discuss any problems or questions within our report. While reviewing the report and making suggestions, I found it important to not only acknowledge the problems, but also the things that worked well in our draft, and also express the information in a way that doesn't offend anyone, or make them feel stupid or attacked. Communicating effectively was the most important skill that we practiced while creating this analytical report together, and without it, we would have not been able to put together, or improve our report as well as we did.